

September 9, 2025

To All PTA Members

Japanese International Academy of Guam (Fulltime)

PTA President Ken Yanagisawa

Minutes of the First PTA Board Meeting

Date: Wednesday, September 3, 2025

Time: 2:00 PM - 2:40 PM

Location: School Conference Room (including Google Meet)

Attendees: Principal Matsuura, Vice Principal Kobayashi, Mr. Yanagisawa (PTA President), Ms. Goto (PTA Vice President) & Mr. Myrick (Grade 5), Ms. Takeda (Grade 4), Ms. Araw (Treasurer), Ms. Sudo (Secretary)

Total: 8, Online Participants: 0

1. Announcements from the School/Administration (from Principal Matsuura)

< Student Enrollment Status >

As of September 3, 2025: Total Enrollment: 29

Withdrawn 10 students (9 at the end of the 1st term and 1 at the end of August)

One child who participated in the trial enrollment program formally transferred in starting the second term. Although this student's native language is not Japanese, the student took the transfer entrance exam. After the Principal and Vice Principal assessed the student's Japanese proficiency regarding vocabulary, demonstrative pronoun usage, and reading comprehension, the school determined the student could understand future lessons, and the transfer was approved.

Supplemental Information

The Vice Principal inquired with the PTA regarding the collection of the PTA fee, and both parties confirmed the following.

Q. Is it correct that students transferring in or enrolling mid-year are required to pay the \$30 per person PTA fee?

A. Due to procedural reasons, fees are not collected for students transferring in, or newly enrolling mid-year. Additionally, no refunds are issued for students withdrawing mid-year.

< School Events >

There are no changes to the annual schedule.

Overnight Field Trip (Grade 5): September 4th and 5th.

Junior High School Field Trip is scheduled to be held jointly with the Weekend school every three years. This year, there are no participants from the junior high school wishing to join the field trip. The next trip is scheduled three years from now.

On Sunday, September 14th, the JIAG received an invitation to participate and perform at the Japan Sunday event (hosted by the Consulate-General of Japan) at Micronesia Mall to introduce Japanese culture. The school inquired about participation, and whose parents/guardians approved can take part.

The elementary school students will perform the Soran Bushi dance, while the junior high school students will volunteer at the calligraphy experience booth.

Swimming lessons (4 sessions) starting late October. Locations planned are the Ladera Tower pool (2 sessions) and the Leoplace Resort pool (2 sessions). We kindly request parents to volunteer as swimming assistants.

The Learning Achievement Presentation is scheduled on Sunday, October 12th. We kindly request parents to volunteer for parking lot guidance. Preparations for the presentation has started. In our instruction, we aim to focus on nurturing the diverse things that sprout within each child's heart. Specifically, this involves gently applying pressure to encourage children to fully demonstrate their abilities, fostering growth through interactions with peers, and cultivating feelings of respect and admiration by observing the efforts of older students. We ask for your support as parents.

We have established the Tomodachi Run/Walk Executive Committee. We are currently in the process of solidifying the organizational structure and are considering specific role assignments within as our next task. The Executive Committee members consist of 2 from the Board of Directors, several faculty and staff members, 2 from the Fulltime school PTA (Ms. Noriko Goto and Ms. Kayo Perez, 4th grade), and 2 from the Weekend school PTA (Ms. Yasui and Ms. Ware). These 4 PTA members will participate in the Promotion and Public Relations Team and the Operations Team. However, detailed operations will require the cooperation of all parents. We kindly ask for your support when needed.

The students are doing their best with bright, cheerful faces. Our entire faculty and staff are working together to make the most of the advantages of our small class sizes. We've gotten off to a good start in the second semester. We hope to have the opportunity to discuss and consider various matters together with all parents, so we appreciate your continued support.

2. Learning Outcomes Presentation: Sunday, October 12, 2025 (From PTA President Yanagisawa)

We will use Google Form to recruit 3 parking lot volunteers. For video filming on the day, we plan to request Guam TV. Last year's cost was \$700, so we intend to do the same this year.

<From the Vice Principal>

I understand that last year, before uploading video data to Google Classroom, the school needed to convert the data, and the faculty performed that conversion work.

⇒Regarding the distribution method for the video, we will proceed with request after consulting with Guam TV.

3. School Fun Day: Sunday, November 16, 2025 (From PTA President Yanagisawa)

At the next PTA Board meeting on Wednesday, October 8, we will decide how to recruit volunteers and proceed accordingly.

4. About the 3rd TOMODACHI RUN/WALK 2026 2K/5K (From PTA President Yanagisawa)

Location: University of Guam

Date: Sunday, January 11, 2026

⇒ PTA President Yanagisawa has requested the Principal, who is Tomodachi Run Executive Committee Chair, to consider plans for inclement weather.

“In case of rain, we would like the event to be postponed, not cancel.”

JIAG students (Fulltime school, Weekend school, Kindergarten, Japanese Conversation and Culture school) are exempt from the entry fee.

We are seeking ideas on how to utilize the revenue from the Tomodachi Run/Walk. We will collect ideas via Google Form.

- 1 Projected revenue is \$3727.90. This revenue will be divided among the Fulltime school, Weekend school, Kindergarten, and Japanese Conversation and Culture school. Last year, the Fulltime school allocated its share toward materials to enhance English instruction.
- 2 Regarding the implementation of 1K. Should we continue 1K?

Everyone has their own perspective. Moving forward, ideas proposed to the Fulltime PTA and Weekend school PTA will be discussed, submitted to the Operations Team, deliberated upon, then discussed by the entire Executive Committee. The final decision will likely be made by majority vote.

<From the Principal>

⇒ Instead of utilizing the revenue annually (single fiscal year), another approach is to accumulate it over multiple years (cumulatively) and utilize it collectively.

The minutes end here.

< ***TOMODACHI Run/Walk Additional Information*** >

I'm Noriko Goto, the PTA Vice President. I'm also serving as an executive committee member for this year's Tomodachi Run/Walk. Since I'm new to this role, I may forget important things I should tell everyone, my words may fall short, and there could be countless instances where I lack consideration. I sincerely appreciate your understanding and support. Volunteering for Tomodachi Run/Walk offers many opportunities. Whether you want to build your network, learn about promotion and public relations, or gain insights into organizational management, you can acquire practical skills on-site at no cost. I hope you'll use this volunteer experience as a chance to leverage your strengths and discover new “you”. We look forward to working together!

【Purpose of the Tomodachi Run/Walk】

- To convey the importance of having goals and the joy of striving through the act of “running/walking”
- To deepen connections between students of the JIAG and local schools and community members through the Run/Walk event
- To create a venue for those involved with the JIAG and enjoy it together
- To collect donations
- To promote the JIAG to the island, Japan and the world

【Organizers】

JIAG Board of Directors, Japan Club of Guam, Mangilao

【Policy】

Collaborate with the Fulltime school, Weekend school, and parents/guardians, and involve the community in the initiative

President Tokito has announced that the Tomodachi Run/Walk sponsor logos are displayed on the school website. Please take a look. <https://jiaguam.org/>